

# Kauai Estate Law LLLC Privacy Policy

*Last updated: April 2026*

This Privacy Policy explains how our law firm (“we,” “our,” or “the Firm”) collects, uses, protects, and safeguards personal information in connection with our estate planning, probate, trust administration, and related legal services. We operate in the County of Kaua’i, State of Hawai’i, and comply with all applicable privacy, confidentiality, and data-security obligations.

By engaging our services or using our website, you consent to the practices described in this Policy.

## 1. Our Professional Duty of Confidentiality

As attorneys licensed in Hawai’i, we are bound by:

- a. Attorney–client privilege
- b. Hawai’i Rules of Professional Conduct (HRPC) Rule 1.6 – Confidentiality of Information
- c. Ethical duties to safeguard client information, including electronic data

These rules require us to protect all information relating to the representation of a client, including matters involving estate planning, probate, trust administration, and related legal services.

## 2. Information We Collect

We collect only the information necessary to provide **estate planning, probate, trust administration**, and related legal services, including:

### **Personal Identifiers**

Name, address, phone number, email, date of birth, and other identifying information.

### **Estate-Planning Information**

Wills, trusts, beneficiary designations, incapacity planning documents, family relationships, and related materials.

### **Probate and Trust Administration Information**

Asset inventories, financial statements, property records, tax documents, fiduciary information, and communications with beneficiaries or interested parties.

### **Sensitive Identifiers (only when required)**

Social Security numbers, account numbers, tax records, and medical information relevant to capacity evaluations or guardianship matters.

### **Communications**

Emails, messages, intake forms, and documents you provide.

### **Website and Technical Data**

If you use our website, we may collect limited technical information such as IP address, browser type, and usage analytics. We do not track users for advertising purposes.

### **3. How We Use Personal Information**

We use personal information solely to:

- a. Provide estate planning, probate, trust administration, and related legal services
- b. Communicate with clients and prospective clients
- c. Prepare legal documents and filings
- d. Maintain legal and administrative records
- e. Comply with legal, ethical, and regulatory obligations
- f. Improve our website and client experience

We do not sell, rent, or trade personal information.

### **4. How We Protect Your Information**

We maintain administrative, physical, and technical safeguards consistent with:

- a. Hawai'i's statutory privacy and data-security requirements
- b. Hawai'i Revised Statutes (HRS) Chapter 487N – Security Breach of Personal Information
- c. HRPC Rule 1.6(c) – Reasonable efforts to prevent unauthorized access
- d. Common-law duties to protect confidential information

Our safeguards include:

- a. Secure physical file storage
- b. Password-protected and access-restricted digital systems
- c. Encryption where appropriate
- d. Secure document-disposal practices
- e. Staff training on confidentiality and data security

### **5. Attorney–Client Privilege and Confidentiality**

All information relating to your legal matter—including estate planning, probate, trust administration, and related services—is protected by:

- a. Attorney–client privilege
- b. Attorney confidentiality obligations

This means:

- a. We cannot disclose your information without your consent
- b. Privilege applies even before a formal engagement if you consult us about a legal matter

- c. Privilege continues after representation ends

Exceptions apply only where required by law or permitted under HRPC Rule 1.6.

## **6. Sharing of Information**

We may share information only in the following circumstances:

- a. With your consent
- b. With service providers assisting in legal work (e.g., process servers, accountants, appraisers, fiduciaries), and only under confidentiality obligations
- c. With courts or government agencies when required to represent you
- d. As required by law, including court orders or ethical obligations

We do not share information for marketing or commercial purposes.

## **7. Data Breach Notification (Hawai'i Law)**

If a security breach involving unencrypted personal information occurs, we will notify affected individuals without unreasonable delay, consistent with HRS §487N-2.

## **8. Your Rights**

Subject to attorney–client privilege and legal-ethics rules, you may request:

- a. Access to your personal information
- b. Corrections to inaccurate information
- c. Limitations on certain uses of your information

Some requests may be restricted if they conflict with legal obligations or privilege.

## **9. Updates to This Policy**

We may update this Privacy Policy from time to time. Changes will be posted on our website with the updated effective date.

## **10. Contact Us**

For questions about this Privacy Policy or your personal information, contact:

**Kauai Estate Law LLLC**  
4334 Rice Street, Suite 202  
Lihue, Hawaii 96766  
Phone: 808-245-9991  
Email: [info@kauaiestatelaw.com](mailto:info@kauaiestatelaw.com)